

	Request for Proposals Amendment 1	Solicitation Number:	USC-RFP-3678-KM
		Date Issued:	02/04/2021
		Procurement Officer:	Kristen Moss, NIGP-CPP, CPPO, CPPB
		Phone:	803-777-5253
		E-Mail Address:	kbmoss@mailbox.sc.edu
		Mailing Address	1600 Hampton Street; Ste 606 Columbia, SC 29208

DESCRIPTION: Premium Catering Service, Rental Management and Additional Revenue Generating Services at Williams-Brice Stadium

USING GOVERNMENTAL UNIT: The University of South Carolina Athletics Department

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
University of South Carolina – Purchasing Department
1600 Hampton Street, Suite 606
Columbia SC 29208

PHYSICAL ADDRESS:
University of South Carolina – Purchasing Department
1600 Hampton Street, Suite 606
Columbia SC 29208

SUBMIT OFFER BY (Opening Date/Time): March 09, 2021 at 11:00 AM Local Time (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: February 16, 2021 at 5:00 PM Local Time (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: 1 (one) each Original Hard Copy of the Technical Proposal;
1 (one) each Original Hard Copy of the Price Proposal;
10 (ten) Digital copies of the Technical Proposal (each on its own USB drive);
10 (ten) Digital copies of Price Proposal on USB Drive; and
1 (one) each Digital copy of Redacted Technical & Price proposal on USB Drive

CONFERENCE TYPE: Pre-proposal Conference
DATE & TIME: 02/16/2021 at 10:00 AM Local Time
(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

LOCATION: Conference Call
Phone Number: 1-800-753-1965
Access Code: 7775253

**AWARD &
AMENDMENTS**

Award will be posted on **04/06/2021**. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: https://sc.edu/about/offices_and_divisions/purchasing/index.php

You must submit a signed copy of this form with Your Offer. By signing, you agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

DATE SIGNED

TITLE

(business title of person signing above)

STATE VENDOR NO.

(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

PRINTED NAME

(printed name of person signing above)

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

(See "Signing Your Offer" provision.)

☐ Sole Proprietorship
 ☐ Partnership
 ☐ Other _____
☐ Corporate entity (not tax-exempt)
 ☐ Corporation (tax-exempt)
 ☐ Government entity (federal, state, or local)

PAGE TWO
(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	<div style="display: flex; justify-content: space-between;"> Area Code - Number - Extension Facsimile </div>
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
____ Payment Address same as Home Office Address	____ Order Address same as Home Office Address
____ Payment Address same as Notice Address (check only one)	____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS

Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)
---	----------------------	----------------------	----------------------	------------------------

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

____ In-State Office Address same as Home Office Address
 ____ In-State Office Address same as Notice Address **(check only one)**

AMENDMENT 1

The purpose of this amendment is to change the maximum contract period clause and change/make additions to the requirements of the Price Proposal submittal.

AMENDMENTS TO SOLICITATION (MODIFIED)

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the web site for the issuance of Amendments: (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

QUESTIONS FROM OFFERORS - AMENDMENT (JUN 2017)

The solicitation is amended as provided herein. Information or changes resulting from questions will be shown in a question-and-answer format. All questions received have been reprinted below. The "State's response" should be read without reference to the questions. The questions are included solely to provide a cross-reference to the potential offeror that submitted the question. Questions do not form a part of the contract; the "state's response" does. Any restatement of part or all of an existing provision of the solicitation in an answer does not modify the original provision except as follows: Underlined text is added to the original provision. Stricken text is deleted. [02-2A097-1]

This Amendment hereby incorporates the following changes:

MAXIMUM CONTRACT PERIOD — ESTIMATED (MODIFIED)

Start date: April 16, 2021 End date: April 15, 2031. Dates provided are estimates only. Any resulting contract will begin on the date specified in the notice of award. **The term of this contract will be either be one (1) ten (10) year initial term with no options or one (1) five (5) year initial term with one (1) five (5) year renewal option. The decision of which contract term variation to be used will be decided by the University and stated in the resulting contract award. The total maximum contract life is ten (10) years.** [01-1040-1]

Price Proposal

The total number of Price Proposal copies has changed from eleven (11) to a total of twenty-two (22) each Price Proposal copies and shall be submitted in the same box/envelope/enclosure as the eleven (11)

each Technical proposal copies. Please note that there should not be ANY Price information included in the Technical Proposal other than menu pricing.

- 1. Eleven (11) of these twenty-two Price Proposal copies will be labeled Price Proposal, Set 1. Price Proposal, Set 1 will be for a contract period of one (1) ten (10) year initial term with no options. Price Proposal Set 1 shall include:**

The one (1) each original hard copy Price Proposal, Set 1 shall be sealed in a separate envelope labeled "Price Proposal, Set 1" and shall include Page 1 of this solicitation and section VIII, Bid Schedule/Price Proposal, of this solicitation document.

Ten (10) each digital (duplicate copies identical to the hard copy) of the Price Proposal, Set 1 shall be submitted on separate USB device from the Technical proposals. The Price Proposal shall be submitted as one continuous file AND SHALL NOT EXCEED 10MB. Offerors are strongly encouraged to include a redacted version of the Price proposal separately from the redacted Technical proposal.

- 2. Eleven (11) of these twenty-two Price Proposal copies will be labeled Price Proposal, Set 2. Price Proposal, Set 2 will be for a contract period of or one (1) five (5) year initial term with one (1) five (5) year renewal option.**

The one (1) each original hard copy Price Proposal shall be sealed in a separate envelope labeled "Price Proposal" and shall include Page 1 of this solicitation and section VIII, Bid Schedule/Price Proposal, of this solicitation document.

Ten (10) each digital (duplicate copies identical to the hard copy) of the Price Proposal shall be submitted on separate USB device from the Technical proposals. The Price Proposal shall be submitted as one continuous file AND SHALL NOT EXCEED 10MB. Offerors are strongly encouraged to include a redacted version of the Price proposal separately from the redacted Technical proposal.

Each Price Proposal Set shall still include the following information (at a minimum):

1. Event Rental Catering commission percentage _____ Event Rental Catering Sales will be gross sales less applicable sales tax. The Offeror may offer any additional incentives for the University, outside of the commission percentage.
2. Rental Event commission percentage _____ Rental Event Sales will be gross sales less applicable sales tax. The Offeror may offer any additional incentives for the University outside of the commission percentage.
3. Revenue Generating Services commission percentage _____ Revenue Generating Sales will be gross sales less applicable sales tax. The Offeror may offer any additional incentives for the University outside of the commission percentage. The Offeror shall provide a detailed description of a revenue generation plan including all proposed revenue sharing.

4. Financial Contribution - The Offeror shall provide a descriptive financial contribution plan and investment plan that will enhance areas outlined herein. The Offeror's financial commitment and plan shall include, but will not be limited to, the following:
 - A. Annual revenue projections
 - B. Investment of upfit to kitchen space on second floor of Crews facility
 - C. Proposal of Upfront Capital investment (i.e. additional improvements)
5. Expenses to Athletics Department for Game Day Catering _____

ALL OTHER TERMS, CONDITIONS, BIDDING INSTRUCTIONS, AND SPECIFICATIONS REMAIN UNCHANGED. IF THERE ARE ANY QUESTIONS OR IF ANY CONFUSION OR UNCERTAINTY ARISES AS A RESULT OF THIS AMENDMENT, IT IS THE SOLE RESPONSIBILITY OF THE OFFEROR TO CONTACT THE PROCUREMENT OFFICER FOR CLARIFICATION. CONTACT INFORMATION CAN BE FOUND IN THE TOP RIGHT HAND CORNER OF THE COVER PAGE OF THIS AMENDMENT. REFERENCE THE "DUTY TO INQUIRE" CLAUSE IN THE ORIGINAL REQUEST FOR PROPOSAL.